



# San Juan County Criminal Justice Training Authority



**San Juan County Criminal Justice Training Authority (SJCCJTA)** is a consortium of the city and county governments of San Juan County and the New Mexico Police, created to address the training needs of all public safety employees in the county. Employees of non-CJTA member agencies are welcome to attend our training as well, for a small tuition fee. All the participating agencies are bound by a joint powers agreement and each contributes cash, physical fitness facilities, equipment, and/or personnel to our operation.

The SJCCJTA training facility is located at Safety City; a 44-acre property west of Farmington. Our facility houses computerized state-of-the-art shooting ranges and a dynamic multiple path driving track and skid pan that is superior to any other in the southwest United States. The training facility also houses three classrooms, a gym and a fitness room.

**Mailing Address:**

Criminal Justice Training Authority  
Post Office Box 6453  
Farmington, NM 87499-6453

**Physical Address:**

Safety City  
428 Road 6480  
Kirtland, NM 87417

**Phone:**

(505) 599-1556 (phone)  
(505) 599-1555 (fax)

**Email:**

[sjccjta@gmail.com](mailto:sjccjta@gmail.com)

**Web:**

[www.sjccjta.com](http://www.sjccjta.com)

# BASIC ACADEMY

Our Basic Police Officer Training is a 700+ hour program that is conducted over approximately a 19 week period. Students begin class at 0700 hours and are dismissed at 1600 hours, Monday – Friday, although there are some nights and weekends required throughout the program.

Based on our regional law enforcement needs the SJCCJTA's Basic Police Officer Training Academy will be offering 80+ hours of additional post academy training (which is optional for outside agencies), such as *Patrol Rifle and Shotgun, NM Game and Fish, Patrol Interdiction, Patrol K-9, Active Shooter, Laser/Doppler Radar, and Explosives Recognition*. In addition to their Basic Police Officer Law Enforcement Certificate, they will receive certificates in each of the additional trainings offered.

Based on the state requirement, we will be offering a 13-hour CPR/First Aid training approximately *one-week prior* to the start of the academy.

Most of our students are those who have already been employed by a police department and are sent here to be trained and certified prior to being assigned to the street as patrolmen. It is possible for individuals to sponsor themselves in the program, but they must meet the same testing criteria and pass the same background investigation as a police officer applicant to be admitted. Additionally, the individual would be responsible for all tuition and fees associated with the program. If you're interested in sponsoring yourself, email your contact information to [sjccjta@gmail.com](mailto:sjccjta@gmail.com) for more information.

The Learning Blocks of Instruction covered during a police cadets training while at the academy are regulated by Title 10, Chapter 29, Part 9 NMAC. 10.29.9.8 NMAC sets the following Blocks of Instruction as a minimum standard. They are:

- Block 1: Introduction to the Academy
- Block 2: Introduction to Law Enforcement in New Mexico
- Block 3: Physical and Emotional Readiness
- Block 4: Laws and Procedures
- Block 5: Patrol Procedures and Operations
- Block 6: Principles of Criminal Investigation
- Block 7: Motor Vehicle Law Enforcement
- Block 8: Motor Vehicle Collision Investigation and Related Issues
- Block 9: Crisis Management
- Block 10: Domestic Issues
- Block 11: Report Writing
- Block 12: Defensive Tactics / Handling Arrested Persons
- Block 13: Case Presentation
- Block 14: Operation of a Patrol Vehicle
- Block 15: Basic Firearms Course
- Block 16: Administrative

# BASIC ACADEMY

## **NMLEA Packets:**

Completed packets (including the psych and medical) must be submitted electronically to SJCCJTA by the hiring agency 30 days prior to the start of the academy, we will review the packet and inform you of any changes that need to be made. Once you have made the necessary changes, you will need to **certify mail** the original packet to SJCCJTA for submission to NMDPS.

## **Self-Sponsor NMLEA Packets & Personal History Questionnaire (PHQ):**

Completed packets (including the psych, medical and PHQ) must be submitted electronically to SJCCJTA by the hiring agency 60 days prior to the start of the academy, we will review the packet and inform you of any changes that need to be made. Once you have made the necessary changes, you will need to **certify mail** the original packet to SJCCJTA for submission to NMDPS.

**NOTE:** Once the PHQ is received we will conduct a background investigation and review the above paperwork. Once you have met the standards of NMDPS, we will submit the packet.

## **Outside Agency / Self-Sponsor Costs:**

The cadet fee for attending the CJTA Satellite Academy is **\$1500**, this amount **DOES NOT** include the following:

- Police Academy Cadet Uniform (**SJCCJTA will purchase uniforms, and supplier will then bill each department separately**)
- Equipment and Classroom Equipment (see list on page 4-6)
- Medical Insurance

# CLASSROOM EQUIPMENT

*Police Cadets are expected to have on hand the following classroom equipment:*

CPR Mask

Dictionary and Thesaurus

Note Taking Material

Black Pen (minimum of 2)

Red Pen

Highlighter Pens

State Statute Book

**We ask that ALL cadets create a GMAIL account prior to attending the academy.**

*\*\*Self-Sponsors will be required to purchase ALL equipment.*

# UNIFORM REQUIREMENTS

## Police Cadet Duty Uniform

*Police Cadets are required to have their “Duty Equipment” available for use at all times. This equipment includes:*

Sam Brown Belt  
Minimum of 4 Belt Keepers  
Holster  
Magazine Pouch  
Baton Ring / Carrying Pouch  
Baton  
Flashlight  
Radio Holder  
Mace Holder  
Handcuffs (2 pairs)  
Handcuff Holder (2)  
Handcuff Key (minimum of 2)  
Ear Protection  
Clear & Tinted Eye Protection  
Ballistic Vest (*IIIA*)  
Department Issued Service Weapon (9mm, .40 cal, .357 sig, or a .45 cal)  
Boots:

*Black boots will be maintained in a highly polished condition. Boots will be black in color and may be constructed of smooth leather or contain black cordovan type material as long as the toe can maintain a high shine. Boots must be of a style authorized by the cadets’ respective agency.*

**Agencies MUST have uniform sizes to us three (3) weeks prior to the start of the academy so we can get them ordered and embroidered. This includes three (3) shirts, three (3) pants, ranger belt, and cap. Please contact us for sizing specifics at 505-599-1556. Agencies will be billed independently directly from the Supplier (approx. cost is \$350.00)**

## Police Cadet Physical Training Uniform

Running shoes  
Black ankle socks  
Athletic supporter (for male recruits)  
Athletic brazier (for female recruits)  
Water bottle

### Required PT Gear

\*\*Black mid-thigh shorts  
\*\*Gray t-shirt (x2)  
\*\*Gray sweatpants  
\*\*Gray sweatshirts  
\*\*Compression shorts (spandex)

**\*\*Agencies MUST order their PT Uniforms through the following:**

**[STOAD Print & Stitch](#)  
(505) 324-6498  
[stoadprint@gmail.com](mailto:stoadprint@gmail.com)**

**Ask for the ACADEMY PACKAGE**

**Please fill out the PT Uniform Order form and email to both [stoadprint@gmail.com](mailto:stoadprint@gmail.com) & [sjccjta@gmail.com](mailto:sjccjta@gmail.com), at least three (3) weeks prior to the start of the academy.**

**Agencies will be billed directly for their PT Uniforms.**

**\*\*\*\*Self-Sponsors will be required to purchase ALL equipment.**

# CJTA FIREARMS / TASER TRAINING REQUIREMENTS

Police Cadet Duty Uniform  
Shotgun with Sling  
Department Issued Service Weapon (with 3 magazines)  
Flashlight  
Gun Cleaning Kit

Clothing for exposure, if applicable (something they don't mind getting holes in)  
Department issued Taser  
Taser holster  
Duty belt  
Eye protection (mandatory)  
4 training cartridges, preferably 5 (just in case we have miss-fires)

## AMMO

\*\* All ammo **MUST** be received on the first day of the academy \*\*

2500 Handgun rounds  
200 rounds of 00 Buck Shot  
100 rounds of Bird Shot  
100 rounds of Slug

**NOTE:** Recommended, but NOT necessary:

Kneepads  
Elbow pads  
Blanket

***\*\*If you will be shooting anything other than a Glock 9 mm Pistol, you will be required to bring a yellow training barrel to fit your sidearm. They can be obtained through Brownell's @ [www.brownells.com](http://www.brownells.com) or 1-800-741-0015***

